



MINUTES
Town of Atherton
Environmental Programs Committee
NOVEMBER 17, 2022
COMMITTEE MEETING

Chair Miles-Holland called the meeting to order at 1:03 PM

ROLL CALL

Committee Members: Chair Miles Holland (Present), Vice Chair Farrell (Present), Frederick (Present), Loew (Absent)

Council Member Liaison: Hawkins-Manuelian (Present), Mayor DeGolia (Absent)

Staff: Management Analyst Londer (Present), Sustainability Coordinator Kim (Present), City Clerk Suber (Present)

PUBLIC COMMENTS – *None*

AGENDA ITEMS

1. APPROVE ENVIRONMENTAL PROGRAM COMMITTEE MEETING MINUTES FOR SEPTEMBER 29, 2022.

Motion Farrell, Second Frederick

AYES: Frederick, Miles Holland, Farrell

NOES:

ABSENT:

ABSTAIN:

2. EARTH DAY 2023 PLANNING

The Committee discussed the 2022 Earth Day Event in order to determine what worked well and where improvements could be made for 2023 Earth Day Event planning. The Committee members asked for clarification on fundraising. Deputy City Manager Suber responded that there are government code rules and rules about what Councilmembers and Committees can do, but we are open to further discussion, and we don't have a formal program for fundraising that guides the process.

Holland – shared details about last year's event – discouraged the Special Edition Athertonian for this year considering the costs and time needed.

Hawkins – discussed things that could have been improved for future years.

The Committee held a discussion around if the Council and Committee and Community wants to own the event – host it – staff it – manage it – etc. with the Family Friendly activities, or if the idea of partnering with another agency / organization meets the goals of the committee.

The Committee agreed that they should not produce or print a special edition of the Athertonian dedicated to Earth Day. Additionally, there was consensus that the Town should explore opportunities to partner with neighboring jurisdictions and community organizations for a shared group event. Management Analyst Londer will follow up with staff in Menlo Park and Palo Alto as well as community organizations 350 Silicon Valley and Menlo Spark to discuss how they envision contributing to a shared event.

Committee member Farrell will follow up with Menlo Atherton High School to see if they would be interested in hosting the event at their campus.

Committee member Miles Holland and Council Liaison Hawkins Manuelian will meet with Management Analyst Londer to share all planning materials from the 2022 event.

There was also discussion on need to fill vacancies on EPC to support the various tasks of the committees. Committee members were urged to spread the word and the Town continues to post openings through various communication channels.

COMMITTEE AND STAFF REPORTS/COMMENTS

Town of Atherton Environmental Programs Committee Meeting Minutes – November 17, 2022

A. Review of Subcommittees – Oral Reports Only

- Electric Landscaping Tools / Sustainable Landscaping Technology (*Formerly Leaf Blower*) – Frederick & Farrell

Frederick presented a proposal for a sustainable landscaping tools training. It was decided that the Electric Landscaping Tools/Sustainable Landscaping Technology Subcommittee of the EPC should meet with the Leaf Blower Subcommittee of the City Council to decide on next steps.

- Reach Codes – Home Electrification – Miles – Holland & Farrell

The group shared that the second reading and the adoption of the reach code occurred during the November 16, 2022 City Council Meeting. The committee requested that staff consider what the next steps are for education and outreach to the community on the upcoming new requirements.

- Water Conservation – Frederick & Farrell

No Report.

- Earth Day – Farrell & Miles- Holland
Earth Day planning was on the agenda. No Report during this section of the meeting.

- Sustainability Website – Miles -Holland
No Report.

FUTURE AGENDA TOPICS

1. Discussion on education and outreach for the Town's new reach code requirements.
2. Deciding on new Chair and Robert's Rule of Order training for New Committee Members

NEXT MEETING DATE CONFIRMATION

ADJOURN

Chair Miles Holland adjourned the meeting 3:00 pm.